



VOLUNTEER OPPORTUNITIES

****IF you are interested in ANY of these opportunities (or have any ideas of your own), we would love to hear from you. We will keep this document updated as needs arise, so please check back often. For the most updated information, join our mailing list by visiting our website and submitting your email address.**

Minimal Commitment:

- *Member*
 - Simply visit our website, click on the Join page and follow directions. An annual membership is \$5 per person. That's it, you're done!
- *Event Volunteers*
 - Sign up for events on an as-needed basis. Examples include Fun Nights, Movie Nights, Dances, etc. We do the planning, you show up as needed to perform a wide-variety of pre-determined tasks. These opportunities will be announced as they're planned and details will follow.
- *Event Planners*
 - Many of our events have taken place in the past and have a plan already in place. You can follow the script, or develop a new way to run the event... it's entirely up to you! This is considered a minimal commitment, because you can volunteer for a single event and follow the script. Commitment increases as you personalize the details.
- *Marketing Assistance*
 - We occasionally need flyers created using simple graphics. We would need somebody who is proficient in basic design of flyers for our events.

Medium Commitment:

- *Social Media Leader*
 - We would like to have an increased presence on our existing social media sites of Facebook & Twitter. Bonus points if you want to set up an Instagram page! This would require an ongoing commitment of at least a few posts per week.
- *Newsletter Author*
 - We have an existing platform (Smore) for our newsletters, but we need an author to create creative, engaging content! Minimal technological knowledge required. You would receive the content from various sources and need to be up-to-date on PTSA events, so you'd work closely with PTSA officers to gather this

information. A monthly newsletter is ideal, but during slower months of December-March, it would be less frequent.

- *Community Outreach*
 - There are so many events going on within our school and throughout the community. We would like to have an increased presence at these events. This would include setting up a table with some literature available, answering questions about our organization, signing up members and making mailing lists available. Commitment level depends on the event and how many events you'd like to work. The more volunteers, the lower the commitment level!

High Commitment:

- *Officer Position*
 - Every 2 years, our members vote in new officers, including President, Treasurer, Secretary. According to New York State PTA bylaws, these positions must be new people each term. If you are interested in being a PTSA officer, please let us know ASAP so we can begin a proper training period prior to your start. Currently, our officer positions expire June 30, 2022.

(Last update: October 3, 2021)